

# Alejandro G. Saito

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14<sup>th</sup> JUN 2017

Mr. Brandon  
Hiring Manager  
Firefighter Position  
ABC Fire Department  
Miami, FL 12345

Dear Mr. Brandon

I recently came across an advertisement announcing the recruitment of a new firefighter in ABC Fire Department. I write this letter with an objective to apply for this position. I am interested in this job profile, and have an interest to work with your company.

I have been a firefighter for the last 4 years at XYZ City Fire Department. I feel very interested in the job requirements and believe that my strong background and experience can meet those requirements very well and I shall be a competitive candidate for this position.

Along with my experience, I have also been trained with mock rescue operations in case of any emergency. In addition, I have the knowledge needed for conducting first-aid operations.

I attach my CV detailing the experience that I have obtained in my last job as a Firefighter so far. Please review the enclosed resume, and let me know if you have any questions. I am very enthusiastic about becoming a part of your team, and look forward to meeting with you to discuss why I would be a stellar addition to the department.

Thank you for your time and consideration and hope to hear from you soon.

Sincerely,

Alejandro G. Saito