

Norman Hamilton

Main Street, Any Town, Any Country, and E: norman.h1988@yahoo.com, T: 000-000-000

22th AUG 2017

Mr. Monroe
Hiring Manager
Pharmacy Technician Position
ABC Pharmacy
London

Dear Mr. Monroe

Upon review of your posting for a Business Analyst, I felt compelled to submit my resume for your review. As an innovative expert in business analysis and project management, I have saved companies millions of dollars by pioneering first-of-their-kind initiatives.

Currently, I am working for XYZ Company as a business analyst, where I work with the business owners, system developers and IT managers. Through this experience I excel at connecting with cross-functional decision makers and acquiring necessary and relevant information to inform and direct goal-oriented business solutions to meet organizational needs.

Furthermore, I am extremely proficient in performing extensive complex analysis of business needs, planning and designing of business processes. I also have a vast experience in illustrating process analysis aid, developing workflow procedures for integrating and automating solutions and also performing quality assurance for existing and new products.

With a proven track record of analyzing business processes and leading project management responsibilities, I am positioned to vastly exceed your expectations for this role and substantially benefit your organization.

I would like to schedule an interview to learn more about your needs and expectations as well as provide you with more insight into what I have to offer. Please contact me at your earliest convenience to set up a time for us to speak.

Thank you for your time and consideration, I look forward to hearing from you soon.

Sincerely,

Norman Hamilton