

Do Your Homework

You'll likely be asked difficult questions during the interview. Preparing the list of likely questions in advance will help you easily transition from question to question. Try to have a Mock interview with a friend.

A mock interview helps you learn how to answer difficult questions, develop interview strategies, improve your communication skills and reduce your stress before an actual job interview.

You may also want to take with you references and copies of your educational certificates just in case, although these are typically not required at the initial interview stage.

Research the Company

Spend time researching the company. Look at its site to understand its mission statement, product offerings, and management team. A few hours spent researching before your interview can impress the hiring manager greatly. Read the company's annual report (often posted on the site), review the employee's LinkedIn profiles.

First Impressions

- Never arrive late.
- Use positive body language and turn on your charm right from the start.
- Look fabulous; dress sharp and make sure you look your best.
- Start the interview with a handshake; give a nice firm press and then some up and down movement.
- Always let the interviewer finish speaking before giving your response.

Be Focus

Focus more on what you can do for the company, rather than what they can do for you at the beginning of the job interview process, someone has to assume the role of the seller, and someone has to be the buyer. You're the seller at this early stage of the process.

Know Yourself

Interviewers typically ask you about your personal strengths and weaknesses. Spend some time before the interview identifying three or four for each category. To highlight your skills and capabilities, think of an example or personal anecdote for each that demonstrates how you embody these traits. If you don't have a work history to draw from, rely on incidents from your academic career.

Ask Questions

Companies routinely evaluate hiring candidates on the level of enthusiasm and interest they show during interviews. Be prepared to ask questions about the position and the organization. Ask the interviewer about the company's culture and why they personally enjoy working there. A little curiosity can go a long way in communicating your interest in the available position.

Job Interview Tips



Follow up

Follow up and send a thank-you note Following up after an interview can help you make a lasting impression and set you apart from the crowd.