



LITERATURE REVIEWING WITH

RESEARCH TOOLS

Part 4: Paper submission & dissemination

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<u>www.researcherid.com/rid/C-2414-2009</u> <u>http://scholar.google.com/citations</u>



23rd May 2017



All of my presentations are available online at:

https://figshare.com/authors/Nader_Ale_Ebrahim/100797

Link to this presentation: https://doi.org/10.6084/m9.figshare.4700683.v1 (Old version)

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Read more:

- Ale Ebrahim, N. (2013). Introduction to the Research Tools mind map. Research World, 10, Article A10.4. Retrieved from https://ssrn.com/abstract=2280007
- 2. Ale Ebrahim, Nader (2017): LITERATURE REVIEWING WITH RESEARCH TOOLS, Part 2: Finding proper articles. https://doi.org/10.6084/m9.figshare.5005421.v1
- 3. Ale Ebrahim, Nader (2017): LITERATURE REVIEWING WITH RESEARCH TOOLS, Part 1: Systematic Review. https://doi.org/10.6084/m9.figshare.5005412.v1
- 4. Ale Ebrahim, Nader (2017): LITERATURE REVIEWING WITH RESEARCH TOOLS, Part 3: Writing Literature Review. https://doi.org/10.6084/m9.figshare.5028140.v1

Abstract

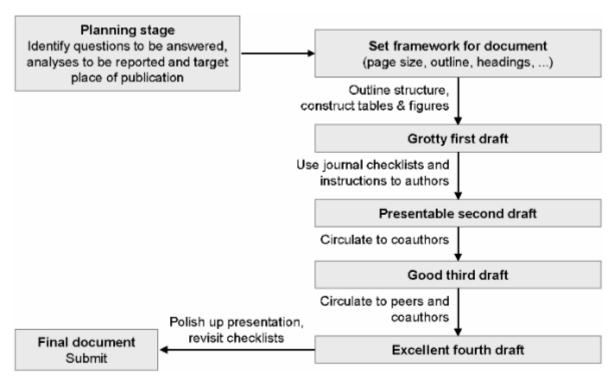
Abstract: "Research Tools" enable researchers to collect, organize, analyze, visualize and publicized research outputs. Dr. Nader has collected over 700 tools that enable students to follow the correct path in research and to ultimately produce high-quality research outputs with more accuracy and efficiency. It is assembled as an interactive Web-based mind map, titled "Research Tools", which is updated periodically. "Research Tools" consists of a hierarchical set of nodes. It has four main nodes: (1) Searching the literature, (2) Writing a paper, (3) Targeting suitable journals, and (4) Enhancing visibility and impact of the research. In this workshop some tools from parts 3 & 4 (Targeting suitable journals & Enhancing visibility and impact of the research) will be described. The e-skills learned from the workshop are useful across various research disciplines and research institutions.

Keywords: Literature review, University ranking, Improve citation, Research impact, Open access, h-index, Research Visibility

Outline

No.	Topic						
Day 4:							
29	Manuscript submission procedure						
30	Author Self Check						
31	Cover Letter Development						
32	Acceptance Procedure						
33	Target suitable journal						
34	Promote your publication to get more citation						
35	Q&A and closing						

Manuscript preparation procedure



Source: Adapted from Davis (1997)

Manuscript submission procedure

- Read the Authors' Guideline carefully and prepare your manuscript accordingly;
- Make sure the paper is thoroughly edited and proofread before submission;
- Manuscripts should fully conform to the word limits
- All people who have a reasonable claim to authorship must be named in the manuscript as co-authors; the corresponding author must be authorized by all co-authors;
- If all or parts of previously published illustrations are used, permission must be obtained from the copyright holder concerned;
- Follow online submission instructions.

Author Self Check

Is the title of the paper well described clearly and shortly? Is the abstract addressed the summary of the manuscript? Are the keywords selected wisely? Is the content of the paper treated original and innovating? Is the methodology well discussed (clear and accurate)? Are the paper structure and all figures well designed? Are all tables and figures in the paper useful and commented in the text?

Author Self Check- con.

Are the parameters, legends and units well described in the figures and its axis?

Is the nomenclature in the paper well described in the equations and the text?

Is the introduction of the paper dealt the relevant topics?

Are the experimental apparatus and procedure clearly described?

Are the conclusions supported by derived results of this work?

Are the references used latest and appropriate?

Is the standard language used?

Cover Letter Development

Highlight the importance of your research and its interest to readers

Writes the cover letter for submission to your target journal:

- Explains the novelty and significance of your research
- Identifies why the research is important to the readers of the journal
- Conforms to the guidelines of the target journal
- Includes necessary acknowledgments, statements and declarations
- Incorporates author's recommended reviewers

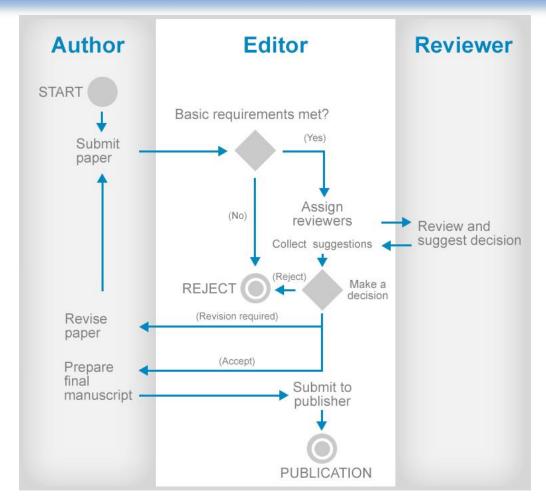
Source: http://www.edanzediting.com/services/cover_letter

Cover letter

- Research background,
- Innovation and significance of the research,
- Latest publications
- Relationship to prior publication

Acceptance Procedure

Derntl, M. (2011). <u>Basics of Research Paper Writing and Publishing</u>. Unpublished manuscript, RWTH Aachen University.





Most scientists regarded the new streamlined peer-review process as 'quite an improvement.'

Source: http://rmimr.wordpress.com/category/quality-measures/citation-impact/

International Family Planning Perspectives

We receive manuscripts with the understanding that they are not under consideration elsewhere and that the substance of the data or analysis has not been published previously. Submissions undergo a two-tiered review. They are screened initially by the editorial staff for overall quality and interest; **about 70% are rejected at this stage**, and the author is notified within eight weeks of submission. The surviving submissions undergo double-blind peer review by at least two experts in the field. Authors of articles sent for review can expect to receive critiques of their manuscript four months after submission, with guidance from the editors as to whether to proceed with a revision.

Source: http://www.guttmacher.org/guidelines/guidelines_ipsrh.html

Elsevier Journal publishing volume

- 1,000 new editors per year
- 20 new journals per year

• 600,000+ article submissions per year

- Organise editorial boards
- Launch new specialist journals
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- 11 million researchers
- 5,000+ institutions
- 180+ countries
- 400 million+ downloads per year
- 3 million print pages per year

Solicit and manage submissions

Archive and promote

Publish and disseminate



Edit and prepare

Production

- 200,000 reviewers
- 1 million reviewer reports per year

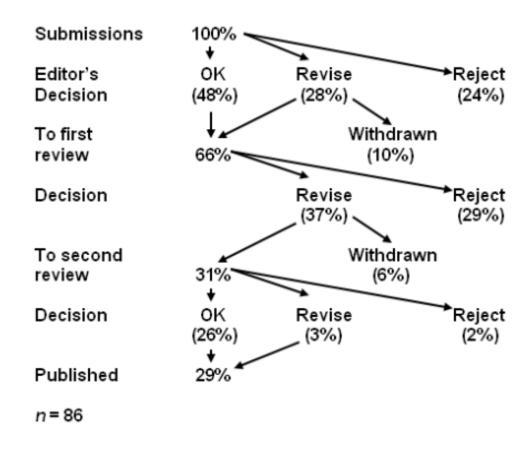
Manage peer review

- 40%-90% of articles rejected
- 7,000 editors
- 70,000 editorial board members
- 6.5 million author/publisher communications /year
- 280,000 new articles produced per year
- 190 years of back issues scanned, processed and data-tagged



The following graphic illustrates the stages illustrates the process, together with some statistics, for Emerald's journal International Journal of Service Industry Management (kindly supplied by the editor, Robert Johnston).

Source: http://www.emeraldinsight.com/authors/guides/promote/review.htm



Satisfaction And Problems Experienced With Transfemoral Suspension Systems: A Comparison Between Common Suction Socket And Seal-in Liner

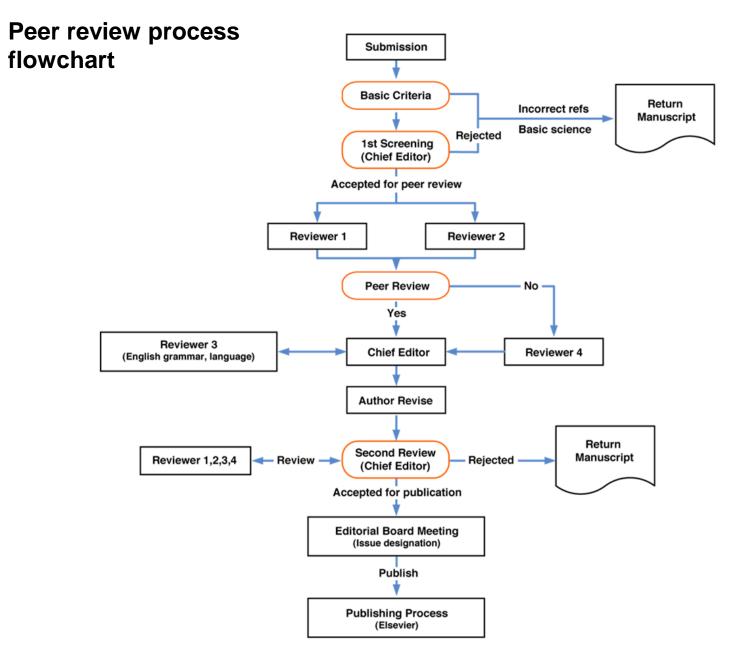
Archives of Physical Medicine and Rehabilitation (Q1)

Gholizadeh, Hossein, Noor Azuan Abu Osman, Arezoo Eshraghi, Sadeeq Ali, and Elham Sadat Yahyavi. "Satisfaction and problems experienced with transfemoral suspension systems: a comparison between common suction socket and Seal-In liner." Archives of physical medicine and rehabilitation (2012).

Review 1	(5 reviewers) = 251	12231 words	Major correction
Review 2	(5 reviewers) = 118	4286 words	Major correction
Review 3	(3 reviewers) = 67	1350 words	Minor correction
Review 4	(2 reviewer) = 64	1540 words	Minor correction
Review 5	(1 reviewer) = 19	293 words	Minor correction

Total = 519 questions!

19693 words (answer) only for a paper with 3000 words!!



Source: http://www.elsevier.com/reviewers/reviewer-guidelines

Technological Forecasting & Social Change

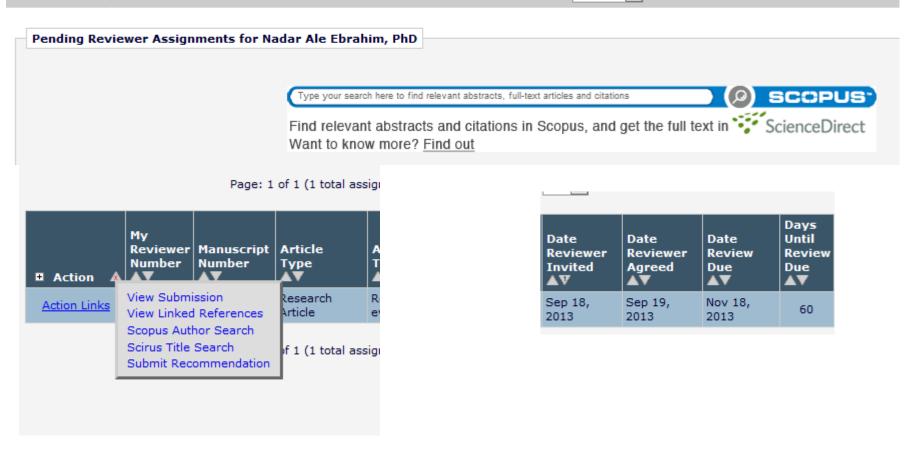
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Username: nader.ale.um@gmail.com

Role: Reviewer -



Acceptance Procedure

- Editor-in-Chief tests the manuscript according to the several criteria
 of subject scope, style, apparent technical validity, topical
 importance, relationship to prior publication, conciseness,
 appropriate references, and length. Papers that vary widely from the
 prescribed archival style (those written as speeches, ill-defined
 manuscripts, progress reports or news releases, or those strongly
 flavoured with advertising) will not be considered for publication.
- Associate Editor (Editor) evaluates the paper according to the same criteria and, in most cases, has the paper sent to one or more reviewers in the field (usually two) for confidential review. The Associate Editor may, however, at his or her discretion, accept the paper without review, reject it giving explicit reason, or request that the author prepare it in a different format.

Example (Source: Industrial Management & Data Systems)

The reviewing process

Each paper is reviewed by the editor and, if it is judged suitable for the publication, it is then sent to two referees for double blind peer review. Based on their recommendations, the Editor then decides whether the paper should be accepted as is, revised or rejected. The Editor may, however, vary this process in some circumstances.

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The editor may make use of <u>iThenticate software</u> for checking the originality of submissions received. Please see our press release for further details.

Retraction Watch

Two cancer papers retracted because authors "are unable to guarantee the accuracy of some of the figures"

UK researcher who faked data gets three months in jail

Retraction 12 appears for Alirio
Melendez, this one for plagiarism

Similarity score

The similarity score indicates how similar this paper is to other papers, with values ranging from 0 (no similarities) to 100 (completely the same). High scores, e.g., above 30, may indicate that parts of the paper have been copied from elsewhere.



Check plagiarism first

- Example 1 (Text with references)
- Example 2 (Text without references)
- Example 3 (Text with references-Checked with Turnitin)

- Reviewer is asked to judge the technical validity of the manuscript and the extent of its advance over work previously published. The reviewer is asked also for advice as to whether the paper merits publication in the journal. However, the decision to publish, to require major revision before publication, or to reject for reasons cited lies first with the Associate Editor and ultimately with the Editorin-Chief.
- Editorial Decision to Accept or Reject The Editors will inform the
 author of their decision (acceptance, conditional acceptance, or
 rejection). In the case of rejection, the author will be given specific
 reasons related to the criteria. In the case of conditional acceptance,
 the required revisions will be clearly indicated. On some occasions,
 the Editors may anticipate a need for further reviews after revision; if
 so, the author will be notified.

What are the criteria by which the paper will be judged?

- Is the subject appropriate to the editorial aims and scope of the journal?
- Originality: does the article say something original, does it add to the body of knowledge, etc.? If a case study, is this its first use?
- Research methodology: most journals are concerned about this, as would be expected for an academic publisher.
 Is the research design, methodology, theoretical approach, critical review, etc. sound? Are the results well
 presented, do they correlate to the theory, and have they been correctly interpreted? Is the analysis sufficiently
 rigourous?
- Is the paper set in the context of the wider literature, are there sufficient relevant citings, are these well referenced and are other people's views credited?
- Is the paper accurate, is any information missing or wrong?
- Is the structure logical, is the sequence of the material appropriate, is there a good introduction and are the summary and conclusions adequate?
- Does the title of the article accurately reflect its content?
- How useful would the article be to a practitioner, is it a useful example of "good practice"? Could the study be replicated in other situations?
- Is the material clearly presented, readable? Are graphs and tables used to good effect? Is the level of detail appropriate? Is the use of terminology appropriate to the readership?
- Is the perspective appropriate for an international audience?
- Questions of format: are the abstract, keywords etc. appropriate?
- Is it an appropriate length (note: many journals will stipulate length requirements in their author guidelines)?

Reviewer

- Compatibility with the journal topics
- □ Scientific level
- The clear answers to the questions:
 - What is the problem?
 - What is done by other people?
 - What the author did?
 - What is new?
 - What is the author contribution?

- □ Organization of the paper:
 - problem statements,
 - application area,
 - research course,
 - methods used,
 - results,
 - further research,
 - interest in cooperation,
 - acknowledgements,
 - references
- □ Language:
 - spelling,
 - style,
 - grammar

- Author If the paper has been rejected or if extensive revisions have been requested that the author believes are incorrect or unwarranted, then he or she is entitled to submit a point-by-point rebuttal to the Editor's statement of reasons and the reviewers' comments.
- Editors The rebuttal then is analyzed by the Editors, and a
 decision is made. In rare cases of a complex point of dispute, the
 Editors, at their discretion, may mandate additional reviews. In no
 case shall a paper go through more than two reviewing cycles
 before a decision is given.
- Editor-in-Chief If the dispute still remains unresolved,
- then the decision of the Editor-in-Chief is final and overrides all other considerations.

- Rebuttal by Author (for rejected paper) In the confrontation between the rejection statement and the rebuttal statement, the decision goes in favour of the author if the dissenting reviewer's case is not clearly convincing.
- Authors who are requested by Editors to revise their papers must make an effort to accomplish the requested revisions in the stated period, which normally is four weeks for major revisions, two weeks for minor revisions. If the author does not respond to the subsequent inquiries, the paper will be regarded as withdrawn. Normally, an author who has good reason to request a time extension will be granted such an extension.

- Reviewer who feels strongly that a particular paper should not be published may be given the opportunity, if the Editor decides nevertheless to accept it, to write the criticism as a Technical Comment. The author then is allowed to write a closing response for publication in the same issue as the Comment.
- Formal acceptance will not occur until the author has complied with all of the revision requests (if any) made by the Associate Editor or the Associate Editor has accepted the author's rebuttal, and the author has prepared the paper in the Journal Manuscript Style and Format.

- When a paper is formally accepted, it will be scheduled for publication in a forthcoming issue, and the author will be so informed. Depending upon the number of papers awaiting publication and the projected size of issues, this may require that papers be scheduled several issues ahead. Editor-in-Chief also may designate certain special-category papers for immediate publication.
- Page proofs will be made available to authors for correction and release prior to scheduled publication. Authors should inform the Journal department of any anticipated change of postal or e-mail address between acceptance and page proof time. Authors are expected to read and release their proofs in seven days or less.

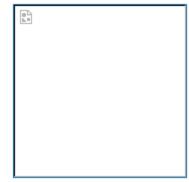
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- 3. Go through the entire text. Please ensure that your corrections, if any, are kept to a minimum.
- 4. On completion, you can save and submit the document. Once you have submitted your corrections, no further changes are allowed.





Example - Proofing Instructions

The proofreading stage is intended to catch any errors in the galley's spelling, grammar, and formatting. More **substantial changes** cannot be made at this stage, unless discussed with the Section Editor. In Layout, click on VIEW PROOF to see the HTML, PDF and other available file formats used in publishing this item.

For Spelling and Grammar Errors

Copy the problem word or groups of words and paste them into the Proofreading Corrections box with "CHANGE-TO" instructions to the editor as follows...

1. CHANGE...

then the others

TO...

than the others

2. CHANGE...

Malinowsky TO...

Malinowski

For Formatting Errors

Describe the location and nature of the problem in the Proofreading Corrections box after typing in the title "FORMATTING" as follows...

3. FORMATTING

The numbers in Table 3 are not aligned in the third column.

4. FORMATTING

The paragraph that begins "This last topic..." is not indented.

Referee's Report Form

Please kindly complete the following form and submit. Referee report received after ten days from the date shown above will not affect the decision of acceptance or rejection of the article. An average rating of 6 is required for the acceptance of the article.

Top of Form

	Top of Form										
	1.	English gra	ammar and	d readab	ility						
			1(Poor)	2	3	4	5	6(Average) 7	8	9	10(Excellent)
,	2.	Reference of previous contributions in books and journals									
			1(Poor)	2	3	4	5	6(Average) 7	8	9	10(Excellent)
•	3.	Chances of	f free from	potentia	lly serious	errors whicl	h may inva	lidate the results			
			1(Poor)	2	3	4	5	6(Average) 7	8	9	10(Excellent)
4	4.	New technical contributions									
			1(Poor)	2	3	4	5	6(Average) 7	8	9	10(Excellent)
	5.	Quality as	a review a	rticle							
			1(Poor)	2	3	4	5	6(Average) 7	8	9	10(Excellent)
	6.	. Summary rating of the overall quality of the article									
			1(Poor)	2	3	4	5	6(Average) 7	8	9	10(Excellent)

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Review Comments 35

Reviewer Guidelines

- 1. A general rule is "Don't spend more time reviewing the submission than the author spent writing it." If you find that a submission has so many problems that it would require a complete rewrite to save it, make a reasonable number of comments and reject the submission.
- 2. If you review a submission that is excessively similar to previously published submissions (or you have reason to believe that the submission has previously been published), please note this to Editor.
- 3. Editorial comments are helpful to authors. However, readability is a factor in a good submission. If the use of language is so poor that it makes reading difficult, please note this in your comments and reflect it in your ranking.

Reviewer comments

- Reviewer's Evaluation Report (Reject)
- Reject- does not comply with the aims and scope
- Reject with helpful comments-1
- Reject with helpful comments-2
- Reject with helpful comments-3
- Requires Major Revision
- Moderate Revision

Reviewer comments con.

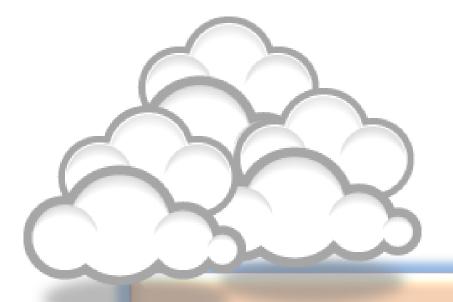
- Some suggestions
- The manuscript needs a substantial improvement
- Acceptable for publication
- Not acceptable for publication
- Cannot accept your manuscript
- Major correction References (not already cited in the paper)

Revised version

- Step by step corrections (with minor modification)
- Step by step corrections base on reviewer's comments
- Compare the old and the new version of paper (with major modification)
- Response to the editorial issues

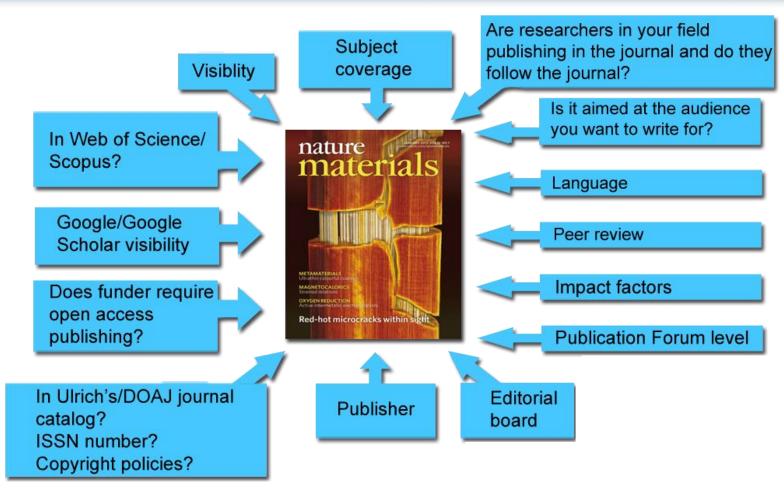
Henson's Tips to Writers

- do not fear rejection--it is part of the writing process
- do not be preoccupied with telling readers everything you know-instead help readers discover insights
- target your articles to journals that have an acceptance rate of at least 20%
- do not be afraid to call the editor of the journal
- stay within the preferred article length of the target journal
- write what you have to say and then edit your manuscript several times, eliminating everything that's unnecessary
- always say yes to rewriting parts of the manuscript if requested to do so
- avoid jargon
- follow the journal's guidelines
- do not make technical and grammatical errors



Target suitable journal

Where to publish?



Source: http://www.tut.fi/en/library/research-support-services/publishing/where-to-publish/index.htm

Open-Access Journals





Image: iStockPhoto



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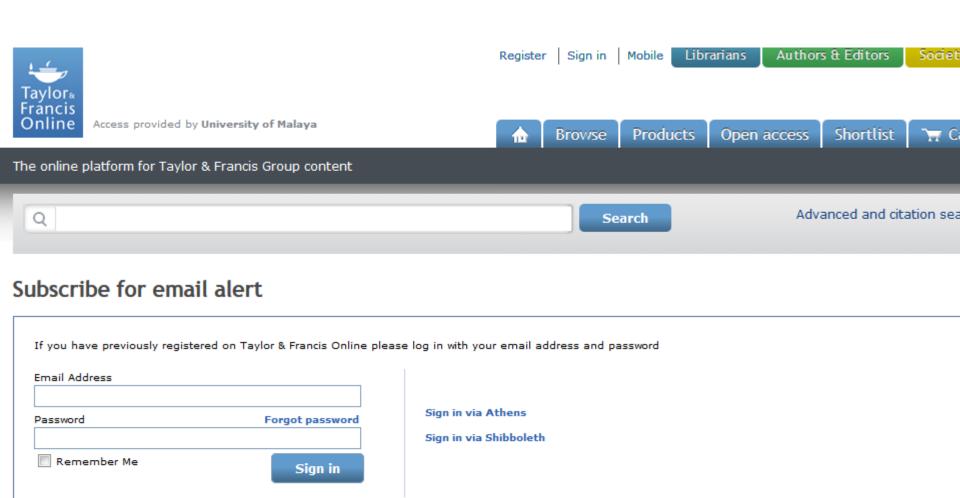
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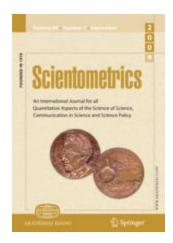
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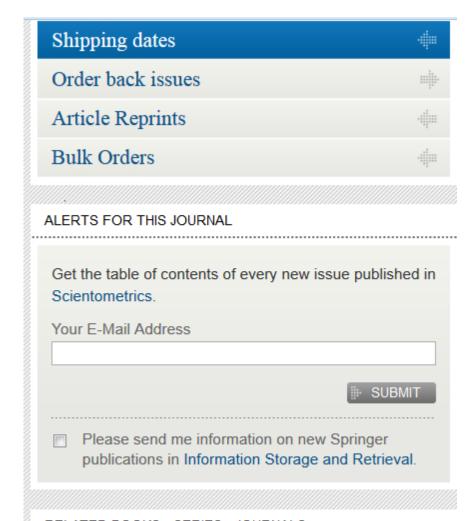
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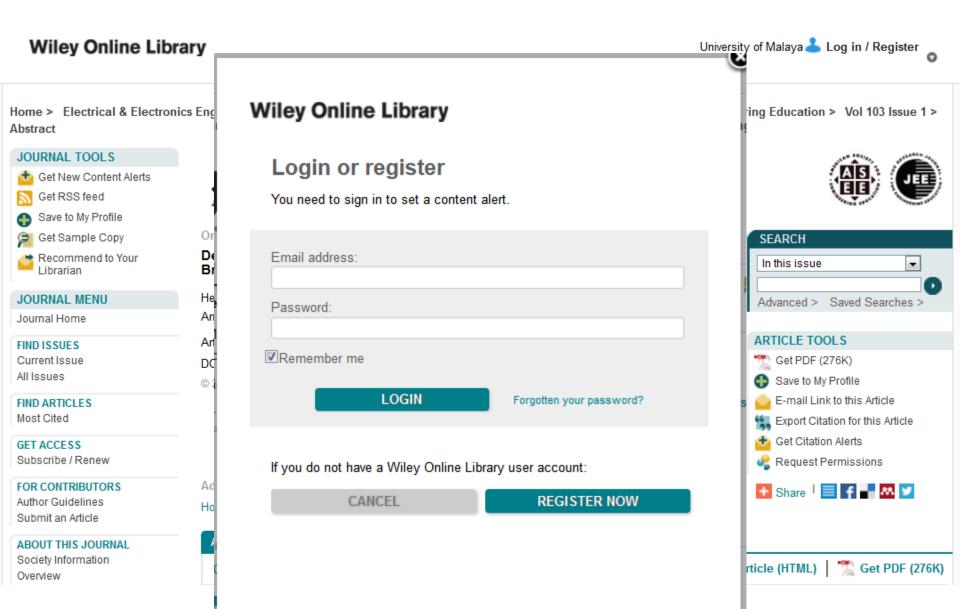
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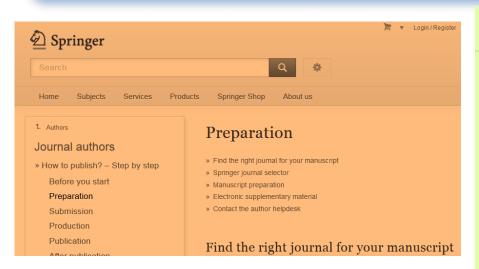
the language of science

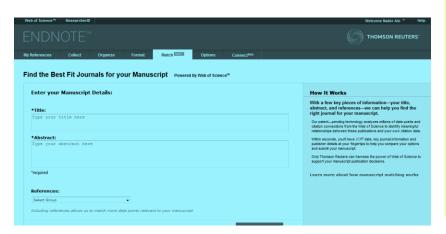






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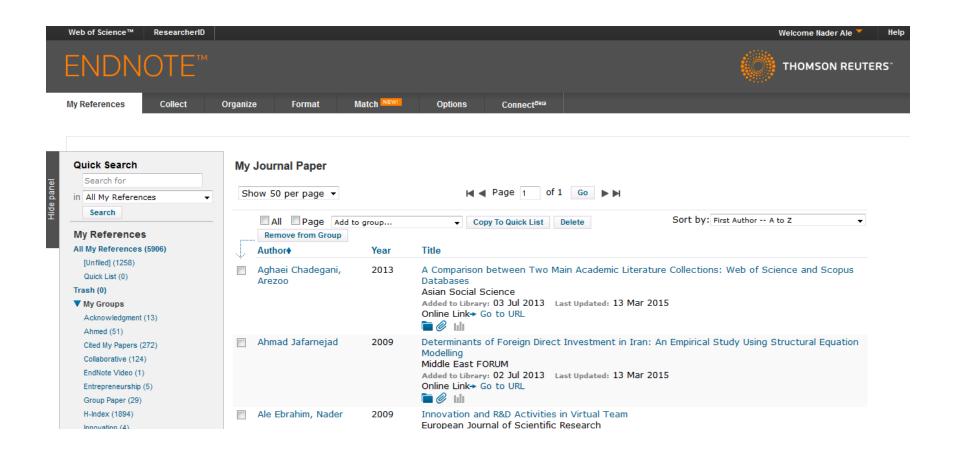
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Implement	ation Science	ألته	3.1	Full OA
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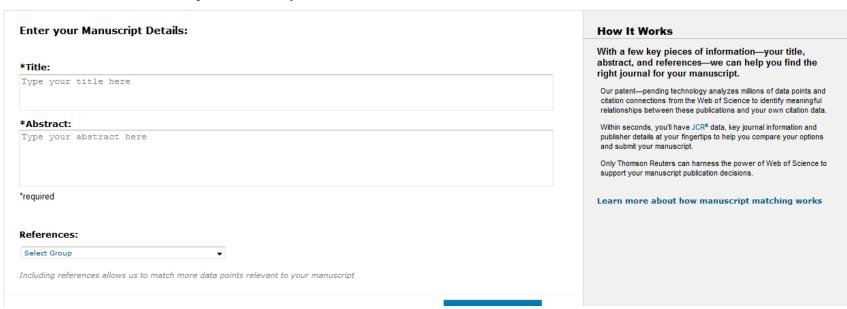
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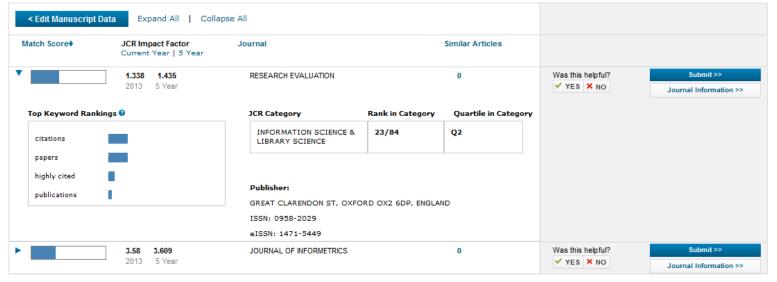


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- To reach out to readers and be read immediately
 - → Use Immediacy Index
- Stay active in journal collection
 - → Use Cited Half Life

Note: The above only serves as general guidelines, deeper understanding of JCR, the subjects and dynamic publication cycles are crucial when deciding where to publish your paper.

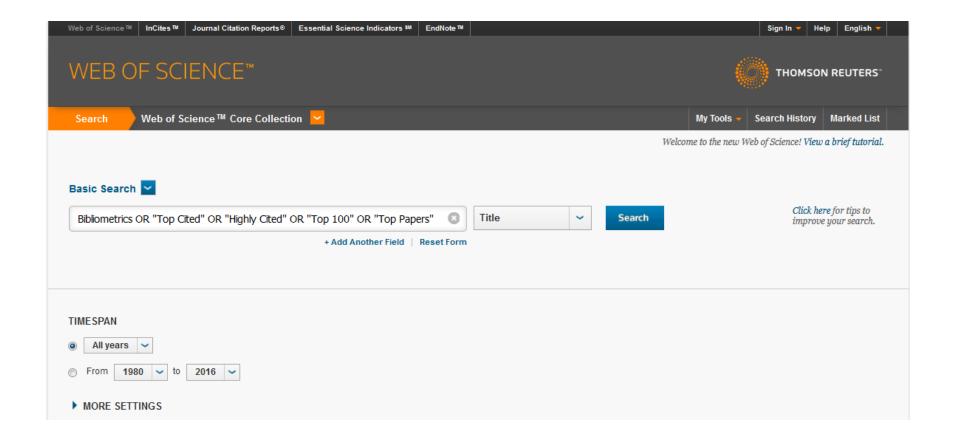


Journal impact factor Indexation Journal prestige Relevance of research topics Acceptance/rejection rates Size of print circulation Manuscript turnaround time Editors characteristics Quality of reviewer comments Previous experience with publishing in the journal Colleagues' recommendations International status Open access Publication charges Promotion at social platforms (eg Facebook, Twitter)

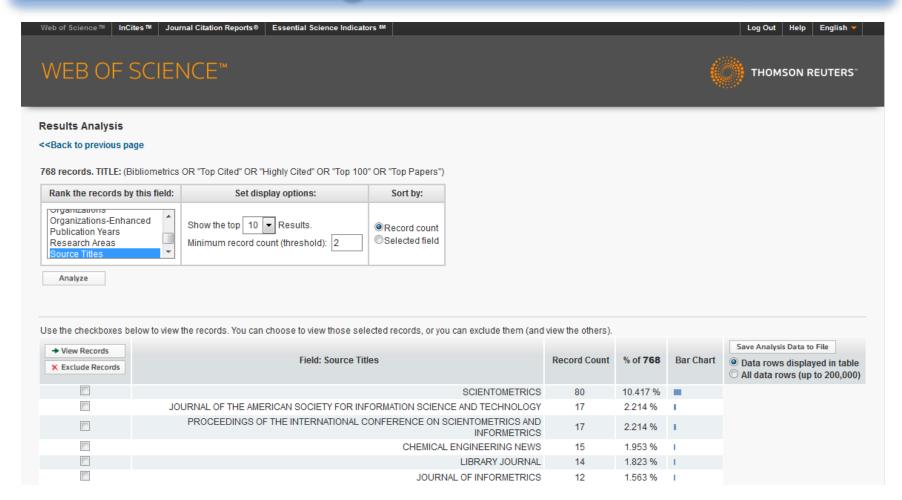
Press attention to the journal

Source: Gasparyan, A. Y. (2013). Choosing the target journal: do authors need a comprehensive approach?. Journal of Korean medical science, 28(8), 1117-1119.

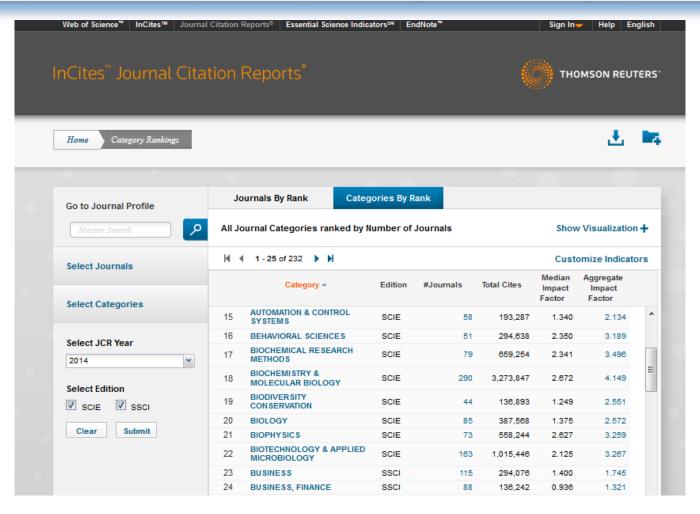
Identifying Key Journals in the field: Search keywords on WoS



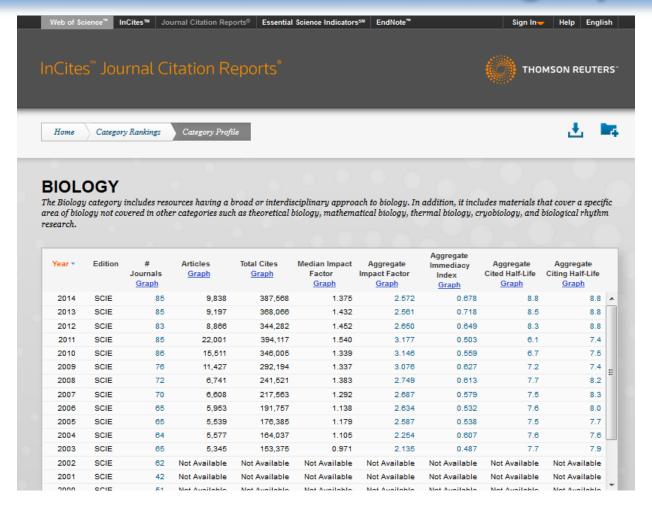
Identifying Key Journals in the field: Check the highest "Record Count"



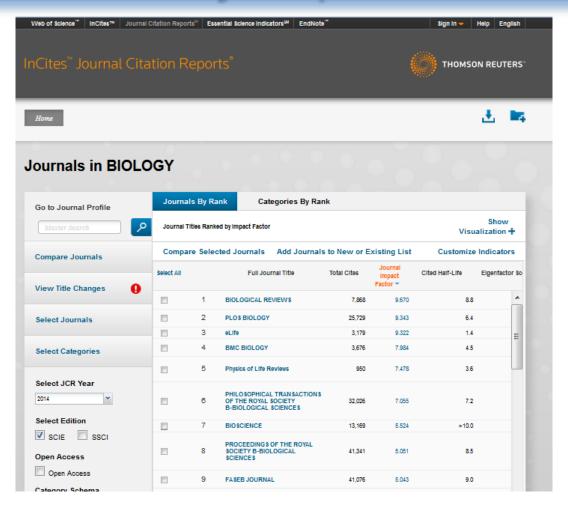
Identifying Key Journals in the field: Select the JCR "Categories By Rank"



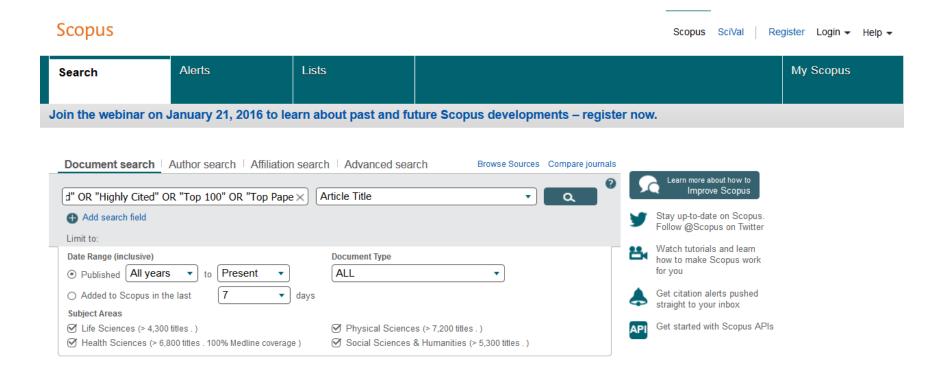
Identifying Key Journals in the field: Select the JCR Category



Identifying Key Journals in the field: Ranked by Impact Factor



Identifying Key Journals in the field: Search keywords on SCOPUS



Identifying Key Journals in the field: Check the "Source Title"

Source Title	
Scientometrics	(76)
 ENR Engineering News Record 	(19)
Journal of the American Society for Information Science and Technology	(16)
Journal of Informetrics	(14)
Modern Healthcare	(11)

CiteScore

CiteScore 2015 methodology

×

CiteScore 2015 counts the citations received in 2015 to documents published in 2012, 2013 or 2014, and divides this by the number of documents published in 2012, 2013 and 2014.



3-year publication window

The 3-year CiteScore time window was chosen as a best fit for all subject areas. Research shows that a 3-year publication window is long enough to capture the citation peak of the majority of disciplines.

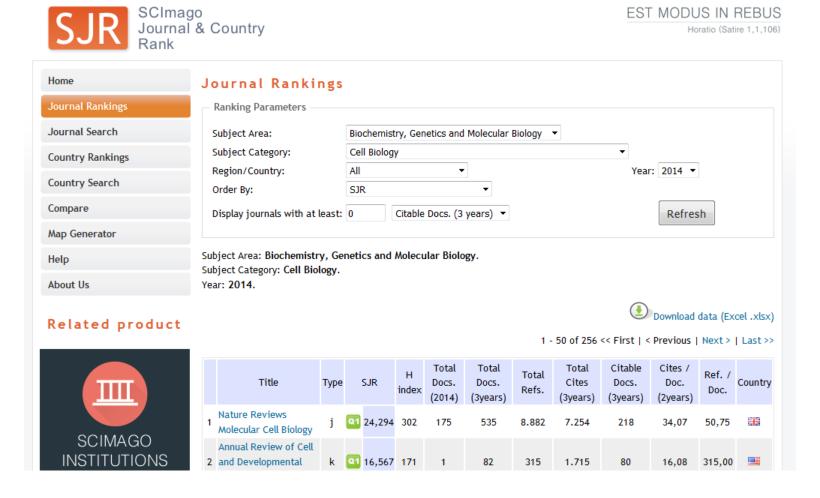
Frequency

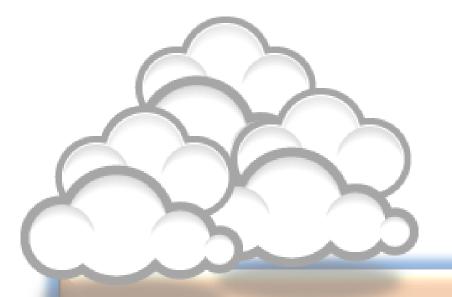
	CiteScore	CiteScore Tracker (on Scopus.com)
Calculated	Annually	12 times per year
Updates	None	Monthly

Document types

All types of documents (research articles, review articles, conference proceedings, editorials errata, letters, notes, and short surveys) are included in the CiteScore calculation. Although articles in press are included in Scopus they are not included in the calculation.

Identifying Key Journals in the field Select the Subject Area on Scimago Journal & Country Rank





Improve the impact of your paper



1. Preparing an article

Source: <u>Building a professional identity: from research to impact</u> | April 16, 2015. Manon Burger Project Manager Marketing Communications Elsevier Journals

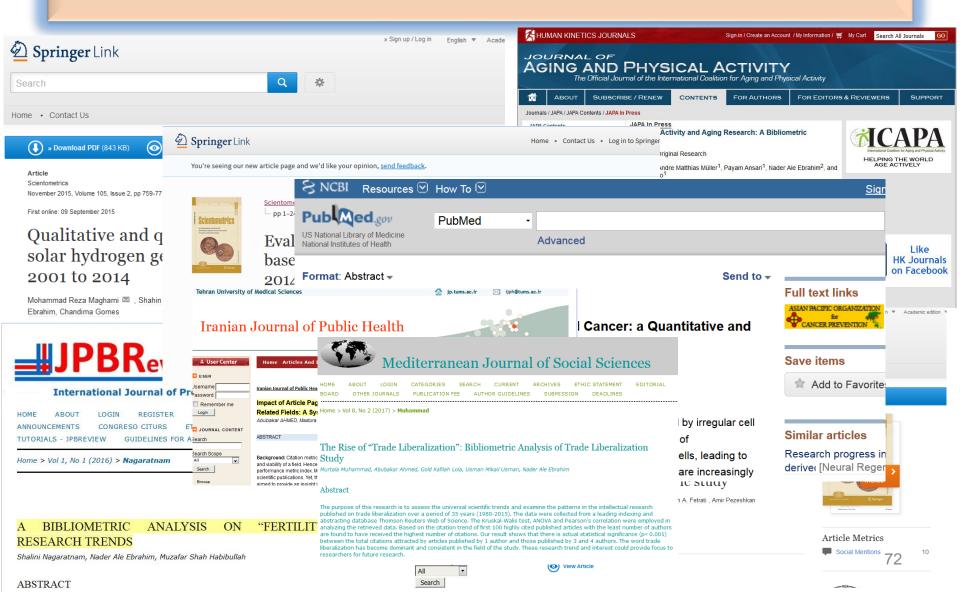
33 Tips to Maximize Articles' Citation Frequency

- Self-archive articles
- Keep your professional web pages and published lists up to date
- Make your research easy to find, especially for online searchers
- Deposit paper in Open Access repository
- Contribute to Wikipedia
- Start blogging

33 Tips to Maximize Articles' Citation Frequency

- Join academic social networking sites
- link your latest published article to your email signature
- Create a podcast describing the research project and submit the podcast to YouTube or Vimeo
- Make an online CV.

My recent publications





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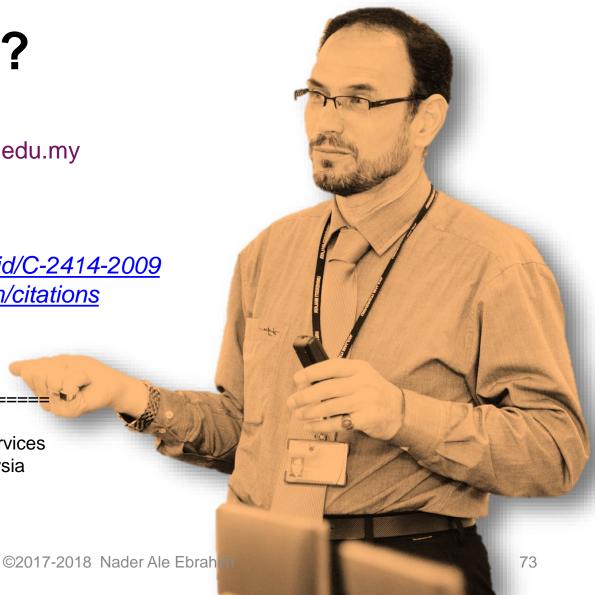


www.researcherid.com/rid/C-2414-2009

http://scholar.google.com/citations

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- 3. <u>Building a professional identity: from research to impact</u> | April 16, 2015. Manon Burger Project Manager Marketing Communications Elsevier Journals
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My recent publication:

1. Muhammad, M., Ahmed, A., Lola, G. K., Mikail Usman, U., & Ale Ebrahim, N. (2017). The Rise of "Trade Liberalization": Bibliometric Analysis of Trade Liberalization Study. Mediterranean Journal of Social Sciences, 8(2), 97-104. http://ssrn.com/abstract=2928551

My recent presentations:

- Ale Ebrahim, Nader (2017): LITERATURE REVIEWING WITH RESEARCH TOOLS, Part 3: Writing Literature Review. https://doi.org/10.6084/m9.figshare.5028140.v1
- 2. Ale Ebrahim, Nader (2017): Improving Research Visibility Part 4: Open Access Repositories. https://doi.org/10.6084/m9.figshare.5010749.v1
- 3. Ale Ebrahim, Nader (2017): LITERATURE REVIEWING WITH RESEARCH TOOLS, Part 2: Finding proper articles. https://doi.org/10.6084/m9.figshare.5005421.v1
- 4. Ale Ebrahim, Nader (2017): LITERATURE REVIEWING WITH RESEARCH TOOLS, Part 1: Systematic Review. https://doi.org/10.6084/m9.figshare.5005412.v1
- 5. Ale Ebrahim, Nader (2017): Citation Tracking for Future Collaboration and Improving H-index. https://doi.org/10.6084/m9.figshare.4982114.v1