

Adam Monash

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16th AUG 2017

Mr. bunkum

Hiring Manager

Program Analyst Position

ABC Company

London



Dear Mr. Bunkum

As a highly skilled Program Analyst, I read your posting for a new Program Analyst with interest. I believe that my strong technical experience and education makes me a competitive candidate for this position.

With more than 5 years' experience as a Program Analyst, I am adept in management principles and processes, organizational effectiveness and efficiency, and program development and execution.

My key strengths that would be a good match with the position include:

- Successfully designing, developing and supporting live use applications.
- A self-starter and eager to learn new things.
- Striving for continued excellence.
- Providing exceptional contributions to customer service

In addition to my experience and personal qualities, I have a solid educational foundation and a passion for finance. Please review my attached resume for additional details regarding my expertise and abilities.

Thank you for your time and consideration. I look forward to speaking with you about this employment opportunity.

sincerely,

Adam Monash