

Kenneth O'Mara

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4th SEP 2017

Mr. Taylor
Hiring Manager
Rail Yard Engineering Position
XYZ Company
Any Town

Dear Mr. Taylor

This letter is in regards to the advertisement posted by your organization at VePub.com regarding the requirement of a candidate in the position of Rail Yard Engineering. As I possess all the qualifications and skills required by you, I can be a suitable candidate for your Company. My work experience and duties are an ideal match for this position and cover all Job Requirements.

I have a bachelor's degree in Locomotive Engineering from ABC University. My educational background also includes using computer software such as Microsoft Word, Excel and PowerPoint proficiently.

I have very good technical knowledge of the machineries and the parts used in locomotive wagons. I also have knowledge of driving the locomotive engine. I have also done very well during my training period and I have got a very good experience of this Position. Moreover I can solve different technical problems related to the parts of the locomotive.

Please review my attached resume for additional details regarding my expertise and career achievements. It would be a great opportunity for me if you can call me for a personal meeting in order to discuss about my knowledge and skills.

Thank you for your time and consideration. I look forward to hearing from you soon.

Sincerely,

Kenneth O'Mara