

# Lucy Brown

1234 Main Street, Any Town, Any Country, and E: Brown.licy@yahoo.com, T: 000-000-000

12th JUN 2017  
Simon Daisy  
Hiring Manager  
System Engineering  
ABC Company  
Miami, FL 12345

Dear Mr. Daisy

I'm writing to you in order to apply to the systems engineering position which announced in your company's website. I have all the experience, training, and education that you have posted in your website.

I have been a System Engineering at XYZ Company for the four years and have had the main responsibilities of creating and completing new system engineering. I have been Team Leader and I have had the opportunity to work in different positions and manage large group of people. I have also worked with different networks, telecommunication devices, WEB and Applications.

I have experience installing a range of servers and the skills to maintain, analyze and monitor all systems to ensure they are working correctly. I have the skills to implement and manage the software and hardware solutions for your IT systems. In the event of system failure, I have the knowledge and training needed to assist in the recovery process.

I have enclosed my resume with this letter. Please review and if you have any question, please contact me.

I look forward to hearing from you soon.

Yours Sincerely,

Lucy Brown